

# AGENDA



**Commissioners of  
St Michaels  
Working and Legislative Session  
Wednesday, July 12, 2023, 6:00 pm - 8:00 pm  
St. Michaels Branch of the Talbot Co. Library  
106 S. Fremont Street  
St. Michaels, MD 21663**

1. 6:00 pm - Call to Order for Working and Legislative Session - Pledge of Allegiance

2. Announcement of Closed Session

The Commissioners will vote to have a Closed Session to be held after the Open Session on Wednesday, July 12, 2023 pursuant to Maryland Code, under the Open Meetings Act, General Provisions Article Section §3-305(b) to discuss the following: (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over who this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

3. Announcements from COSM and Staff

4. Comments from the Public

5. Appointments and Announcements

a. Election of Officers of The Commissioners of St. Michaels

Commissioners will elect officers - President, Vice-President and Treasurer. The Nominations would be taken for each position separately and each position would be voted on separately.

6. Consent Agenda for Minutes, and Events

a. Minutes

June 14, 2023 - Working and Legislative Session

June 22, 2023 - Special Session

b. Events

Permit #2023-15 St. Michaels Art League Art Show

Permit #2023-16 Grace Street Block Party

c. Department Reports

Police Department

Finance

Planning and Zoning

Public Works

7. Ordinances for Public Hearing

a. Ordinance No.540 - Tree Mitigation

**AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS;**

**CHAPTER 340 ZONING, TO AMEND ARTICLE XVI LANDSCAPING, ENVIRONMENTAL STANDARDS AND LIGHTING FOR PURPOSES OF UPDATING THE CODE IN REGARDS TO TREE REMOVAL CRITERIA AND FEE IN-LIEU FUND.**

- b. Ordinance No. 541- HDC Changes

**AN ORDINANCE AMENDING CHAPTER 340, "ZONING", ARTICLE V, HISTORIC OVERLAY DISTRICT, TO REQUIRE APPROVAL BY THE HISTORIC DISTRICT COMMISSION OF CHANGES TO THE EXTERIOR OF A BUILDING IN THE HISTORIC DISTRICT IN CONFORMANCE WITH THE TOWN'S HISTORIC DISTRICT GUIDELINES, AS THEY MAY BE AMENDED FROM TIME TO TIME, AND TO REVISE AND REORGANIZE CERTAIN PROVISIONS OF ARTICLE v, FOR CLARITY**

- c. Ordinance No. 547 - Noise

**AN ORDINANCE AMENDING CHAPTER 216, "NOISE", FOR THE PURPOSE OF CLARIFYING THOSE CONDITIONS THAT CONSTITUTE A NUISANCE IN THE TOWN AND THE INCREASING THE EFFICIENCY AND EFFICACY OF CODE ENFORCEMENT EFFORTS WITH RESPECT TO NUISANCE NOISE**

- d. Ordinance No. 548 -Introduction of an Ordinance Regarding Budgetary Amendments for FY2023

**AN ORDINANCE OF THE COMMISSIONERS OF ST. MICHAELS TO AMEND THE BUDGET FOR FISCAL YEAR 2023, AS ADOPTED ON APRIL 29, 2022, EFFECTIVE JUNE 2, 2022**

8. Resolution 2023-09 Historic District Guidelines and Revisions

- a. Resolution No. 2023-09

**RESOLUTION OF THE COMMISSIONERS OF THE TOWN OF ST. MICHAELS TO ADOPT REVISIONS TO THE HISTORIC DISTRICT COMMISSION'S DESIGN REVIEW GUIDELINES RELATING TO REGULATING TENTS AND STRING LIGHTS IN THE HISTORIC DISTRICT OF ST. MICHAELS**

9. Old Business

- a. Bayland Contract Amendment  
b. Tim Crosby Contract Change Order

Consideration to approve a contract change order for an addition sit plan feasibility study for a Police Station and Meeting Room at 301 Mill Street

10. New Business

- a. Parking on Talbot Street  
Discussion Regarding Parking on Talbot Street  
b. Harbor Flooding & Stormwater Mitigation Project

Approve issuing the RFP and authorize the Town Administrator to sign a Memorandum of Agreement with the Maryland Department of Emergency Services for funding.

11. Comments from the Public

12. Comments from the Commissioners
13. Commissioners Proposed Calendar 2023
14. Announcement of Future Meetings - to be held at Library

August 9, 2023 - Working & Legislative Session

September 13, 2023 - Working Session

September 27, 2023 - Legislative Session

October 11, 2023 - Working Session

October 25, 2023 - Legislative Session

15. Closed Session Statement

The Commissioners will vote to go into a Closed Session to be held after the Open Session on Wednesday, July 12, 2023 pursuant to Maryland Code, under the Open Meetings Act, General Provisions Article Section §3-305(b) to discuss the following: (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over who this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

16. Adjournment of Open Session

At close of Open Session, COSM will convene into Closed Session

17. Adjournment of Closed Session

Public Participation: All comments from the public will be taken during the period set aside for "Comments from the Public." The "Comments from the Public" portion of the Commission agenda shall have a limited time period as determined by the Commissioners, and shall be at the beginning and at the end of each agenda. To be recognized, a member of the public should raise his or her hand and wait to be recognized by the President. Comments and questions should be kept brief and to the point, and be directed to the President.